



**भाकृअनुप – भारतीय मृदा एवं जल संरक्षण संस्थान**  
**218-कौलागढ़ रोड, देहरादून 248195 (उत्तराखंड)**

**ICAR - Indian Institute of Soil & Water Conservation**  
**(Formerly CSWCRTI)**  
**218, Kaulagarh Road, Dehradun 248195 (Uttarakhand)**



**Tel. (O) 0135 2750521; Fax: 0135 2754213 & 2755386; Email: "director.iiswc@icar.gov.in"**

No. CHNS lab space (E-113496)/3217

Dated: 05 Feb 2021

To

**Sub: Partition in lab room at old office building IISWC,HQ,Dehradun-reg.**

Sir,

Sealed quotation on behalf of the Director, ICAR-IISWC Dehradun is invited for the work **Partition in lab room at old office building ICAR-IISWC Dehradun**. Quotation should be submitted in sealed envelope addressed to the **Director, CSWCRTI, Dehradun** super-scribed with the words **"Partition in lab."** on the outer cover of the envelope **by Speed Post/ Registered Post or dropped in quotation box kept in works section of Institute HQ** latest by **22.02.2021 upto 15:00 hrs** at the address given above. The quotations will be opened on the same day **at 15:30 hrs** where you or your representative may be present, failing which, it will be opened in your/his absence.

#### **Document to be produced**

#### **Mandatory documents**

1. **EMD** : An earnest money of **requisite amount i.e. Rs. 4000.00 ( Rupees Four thousand only)** must be deposited in the form of **demand draft/TDR/Bank Guaranty** in favour of **"ICAR (Unit) CSWCRTI, Dehradun"** payable at Dehradun has to be deposited with the quotation. In case of NSIC/MSME registered firm for above supply, the requisite certificate along with Bid Security declaration as at annexure II is to be submitted by respective firm for claiming EMD exemption.
2. **Enlistment Order**: **Enlistment Order** from any Central Govt. / State Govt. valid at least up to the completion period of the job and valid for the place of work has to be enclosed with the bid.
3. **GST registration**: **GST registration certificate** has to be enclosed with the bid.
4. **PAN**: **PAN** has to be enclosed with the bid.
5. **Blacklisted/debarred Certificate**: A certificate to the effect that that the firm has not been blacklisted /debarred by any government organization / undertakings and no legal /criminal suit is pending or contemplated against it on the letter head of the firm.
6. **Bid Securing Declaration**: Bid Securing Declaration as an annexure I on the letter head of the firm including the name of all partners to the Joint Venture that submits the bid.
7. **Financial Bid**: The contractor will quote the rates (Including all taxes) on his **letter Pad without quoting any additional taxes.**

## Desirable documents

1. **ITR:** The contractor will submit the proof of ITR for the last three financial years.

## General Terms and Condition:

### Terms and Condition:

1. **Performance Security Deposit of 3% of the total amount of work order is to be deposited by the successful bidder to whom contract is awarded.** The Performance Security Deposit is to be deposited only after receiving a communication from the IISWC. In the event of non-deposition of the same, the earnest money may be forfeited and contract shall be cancelled. The performance security shall be returned to the firm after completion of contract period (including extendable period, if any) + 6 month and no interest on Performance Security shall be paid by the IISWC.
2. Successful Bidder/tenderer will have to enter into a detail contract agreement with IISWC on non-judicial stamp on Rs. 100/-(One hundred only) for work as per the specimen attached with the tender document.
3. The payment may be made after completion of work satisfactorily and submission of pre-receipted bill after deduction of taxes as per Govt. norms including **1% Water/EC charges (as applicable)**.
4. The income tax or any other tax which is per the rules of the Govt. of India shall be deducted at source the final bill of the successful tendere as per rules/instruction made applicable from time to time government.
5. Conditional tenders will not be accepted.
6. The criteria of selection of successful bidder shall be (i) the responsive bidder and thereafter (ii) Lower price Bid (L-1) quoted by the firm for the work meeting requisite specification. In case, L-1 rate of a item of more than one firm is same then the firm having maximum turn over during last three year in govt department/ undertaking shall be given preference for deciding L-1 bidder.
7. No interest of EMD and Performance Security Deposit shall be given.
8. The validity of quotation should be **90** days from the date of opening of tender.
9. Participation in this tender is by invitation only and is limited to the firms to whole Limited Tender Enquiry has been sent.
10. The limited tender enquiry is also being uploaded/published on institute website and CPPP Portal. The quotation received against advertisement on institute website and CPPP Portal shall also be considered for evaluation in tender process.
11. The EMD of unsuccessful bidder shall be returned only after the completion of codal formalities on receipt of written request. In case the successful bidder does not accept the offer, the EMD shall be forfeited. No interest on EMD shall be paid by the Institute.
12. You may contact Er. C. S. Tewari, ACTO (Works)/ Dr. Gopal Kumar Pr. Scientist for any clarification regarding the work.
13. The deduction of necessary Taxes as applicable may be made from the bill of the contractor.
14. Each bidder should submit only one bid for this tender.
15. The firm to whom contract may be finally awarded shall not transfer or sub-let the contract to other firm.
16. If a tenderer does not accept the offer, after issue of letter of award by IISWC within 10(Ten) days, the offer made shall be deemed to be withdrawn without any notice & earnest money shall be forfeited.
17. GST or any other tax applicable or made applicable after awarding the contract in respect of this contract shall be payable by contractor and IISWC will not entertain any claim whatsoever in this respect. However, the income tax or any other tax which is as per the rules of the Govt. of India shall be deducted at source from the final bill of the successful tenderer, as per rules/ instructions made applicable from time to time by government.
18. Decision of the Director, IISWC shall be final for any aspect of the contract and binding to all parties. Disputes arising, if any, on the contract may be settled at his level by mutual consultation and in case of failure in settlement dispute shall be referred to the sole arbitrator to be appointed by the Director, ICAR-IISWC. The decision of the sole arbitrator so appointed shall be final and

binding on the parties. Arbitration proceeding shall be governed by the Arbitration & Conciliation Act, 1996 as amended from time to time.

19. Institute does not pledge itself to accept the lowest or any other tenders and also reserve to itself the right of accepting the tenders whole or in part keeping in view valid reasons. **Conditional tenders will not be accepted.**
20. The Contractor must employ adult labour only. Employment of child labour may lead to the termination of the Contract.
21. The contractor must follow C.P.W.D. safety code while executing the work. Whole responsibility may be of contractor for any lack in safety in respect of the labour employed or structure under construction / repair.
22. The contract is subject to the condition that the tenderer will comply with all the laws and acts of Central Govt., State Govt. relating to this contract made applicable from time to time.
23. Liquidated damages clause;
  - i. If the contractor fails to deliver the job or perform the work within the time period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to 1% (one percent) of the total amount of the work order towards the delayed work for each month of delay or part thereof until actual delivery or performance up to a maximum deduction of 10%(ten percent) of the delayed work contract price.
  - ii. Any misconduct/misbehaviour on the part of the manpower deployed by the agency will not be tolerated and such persons will have to be replaced immediately.

Yours Faithfully



(S.K. Sharma)  
C.T.O, Works

**Bid Securing Declaration Form**

Date: \_\_\_\_\_

Tender No. \_\_\_\_\_

To (Insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) Have withdrawn/modified/amended, impairs or derogates from the tender, may /our Bid during the period of bid validity specified in the form of bid: or
- b) Having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (I) fail or reuse to execute the contract, if required or (II) fail or refuse to furnish the Performance Security, In accordance with the Instruction to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (I) the receipt of your notification of the name of the successful Bidder; or (II) thirty days after the expiration of the validity of my/our Bid.

Signed: \_\_\_\_\_ (Insert signature of person whose name and capacity are shown)  
In the capacity of \_\_\_\_\_ (Insert legal capacity of person signing the Bid Securing Declaration)

Name: \_\_\_\_\_ (Insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of (Insert complete name of Bidder)

Dated on \_\_\_\_\_ day of \_\_\_\_\_ (Insert date of signing)

Corporate Seal (Where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

## Annexure -II

## Description of work and quality (Financial Bid)

S. No	Item of work	Unit	Qty	Rate, Rs.	Amount Rs.
1	Providing and fixing aluminum work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / paneling, C.P. brass / stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge e. (Glazing, paneling and dash fasteners to be paid for separately) : For fixed portion - Powder coated aluminium (minimum thickness of powder coating 50 micron)	Kg	80		
2	Providing and fixing 12 mm thick prelaminated particle board flat pressed three layer or graded wood particle board conforming to IS: 12823 Grade I Type II, in panelling fixed in aluminum doors, windows shutters and partition frames with C.P. brass / stainless steel screws etc. complete as per architectural drawings and directions of engineer- in-charge. - Pre-laminated particle board with decorative lamination on both sides	Sqm	13.5		
3	Repair of tables including replacing rotten ply, drawers, wood, other accessories etc wherever required, and polishing etc complete in all respect. (size of tables: 2x0.95mx1.30mx0.90m, 1x3.7mx0.75mx0.75m, with racks)	Each	3		
4	Providing and fixing 18 mm thick gang saw cut, mirror polished, premoulded and prepolished, machine cut for kitchen platforms, vanity counters, window sills, facias and similar locations of required size, approved shade, colour and texture laid over table top with appropriate arrangements, joints treated with white cement, mixed with matching pigment, epoxy touch ups, including rubbing, curing, moulding and polishing to edges to give high gloss finish etc. complete at all levels. Granite of any colour and shade :Area of slab over 0.50 sqm	Sqm	7		
5	Minor repair of section window including replacement of glass locks hinges handle etc wherever necessary to make it dustproof	Each	1		

6	Providing and laying in position cement concrete of specified grade excluding the cost of centering and shuttering - All work up to plinth level 1:2:4 (1 Cement: 2 coarse sand (zone-III) : 4 graded stone aggregate 20 mm nominal size).	Cum	0.25		
7	Distempering with 1st quality acrylic washable distemper (readymade) of approved manufacturer and of required shade and colour complete. As per manufacturer's specification. One or more coats on old work	Sqm	80		
8	Providing and laying vitrified floor tiles in different sizes (thickness to be specified by the manufacturer) with water absorption less than 0.08% and conforming to IS: 15622, of approved make, in all colours and shades, laid on 20mm thick cement mortar 1:4 (1 cement: 4 coarse sand), jointing with grey cement slurry @ 3.3 kg/ sqm including grouting the joints with white cement and matching pigments etc., complete. - Size of Tile 600x600 mm	Sqm	32		
<b>Total</b>					

Signature & Seal of Contractor

Name of Firm

Date: