

 <p>भाकृ अनुप ICAR</p>	<p>भाकृअनुप - भारतीय मृदा एवं जल संरक्षण संस्थान 218-कौलगढ़ रोड, देहरादून 248195 (उत्तराखंड) ICAR - Indian Institute of Soil & Water Conservation(IISWC) 218, Kaulagarh Road, Dehradun 248195 (Uttarakhand) (Ministry of Agriculture and Farmers Welfare, Government of India) Telefax (O) 0135-2757217, Fax: 0135-2754213 & 2755386 E-mail – icarddnstores@gmail.com</p>	 <p>ISO 9001:2015</p>
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No.13(1)/2020-21/Store/Pigreerunit/

Dated :

To,

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Sub:- Limited quotations in two bid system (Technical and Financial Bid) for “Supply of Building material at Village Buggawala”-reg.

Dear Sir,

On the behalf of the Secretary, ICAR, New Delhi, the Director, ICAR-IISWC, Dehradun invites Limited Tender/Quotations in two bid system (Technical and Financial Bid) for “**Supply of Building material at Village Buggawala, Dist. Haridwar**” as per following descriptions :-

Material Required	Unit	Qty needed
Cement, OPC, 43 grade	Bags	266
MS Pipe, 50mm X 50mm, 06 m of length each	Nos	22
Corse sand (Graded)	Cum	52.06
Graded stone aggregate 20 mm size	Cum	19.96
First class bricks	Nos	50000
AC Sheet (3 feet X 12 feet size)	Nos	57
Ridge	Meter	13.72

In case your firm is in a position to supply the above items, kindly send your bid in **two bid systems**. **The first sealed envelope shall contain Technical Bid and second sealed envelope financial bid.** Both these envelope shall be **further kept in single sealed cover envelope superscribing as “Limited Quotation for “Supply of Building material at Village Buggawala”**

The details of documents to be kept in technical and financial bid envelope is as under :-

1. Technical Bid Envelope

The firm shall submit its technical bid in separate sealed envelope superscribing as “**Technical Bid Envelope**” wherein the following documents shall be kept **to be declared as responsive bidder** failing which quotation shall be treated as **un-responsive and rejected** :-

- i. A copy of complete set of Limited Tender Enquiry document sent to the firm affixing firm's seal and signature of authorized person on each page to evident and certify all terms & conditions and requisite certificates. In case this document is not attached with the quotation, the quotation will be rejected.
- ii. Original Demand Draft of Earnest Money Deposit of **Rs. 10000/-** (Rupees Ten thousand) only in favour of “**ICAR (Unit) - IISWC**” payable at Dehradun.
- iii. A copy of PAN Card and GST registration of the firm.
- iv. A certificate to the effect that the rates quoted in its quotation are not higher than the rates quoted for same item to any Government/Undertaking.
- v. A certificate to the effect that that the firm has not been blacklisted/debarred by any government organization/undertakings and no legal/criminal suit is pending or contemplated against it.
- vi. If firm is not having the proprietaryship than it may submit a copy of partnership document.

The financial bid of only responsive bidders shall be opened.

2. Financial Bid Envelope

The firm shall submit its financial bid in separate sealed cover superscribing as “**Financial Bid Envelope**” in the prescribed format in **Annexure-I** in firm's letter head showing registration of firm, GST No., terms & condition of work, warranty period etc.

The last date and time for receipt of quotation is 26.02.2021 till 2.00 p.m. The same will be opened on the same day i.e. 26.02.2021 at 3.00 p.m. in Dr. J.S. Bali Committee Room of the Institute. The limited quotations received after last date and time i.e 26.02.2021 till 2.00 p.m. shall not be accepted/entertained.

Terms & conditions of the Limited Tender Enquiry is as under :-

1. The firm shall be responsible for “**Supply of Building material at Village Buggawala**”. The material required will be arranged by the firm itself. Hence firm shall quote its rate accordingly.
2. The material should be strictly as per description & Specification stated above.
3. **The criteria for selection of successful bidder shall be (i) the responsive bidder and thereafter (ii) Lowest Rates (L-1 rates) the work meeting requisite specifications.** In case, L-1 rate of a item of more than one firm is same then the firm having maximum turn-over of the supply of material under purchase during last three years in government department/ undertakings. So while sending quotations, the firm should also submit documents to evident supply of these material to the government departments/undertakings to evaluate the quotation.
4. The Firm shall ensure that quotation is properly sealed and prepared so as to prevent any subsequent alteration and replacement. All terms & conditions of the supply should be clearly spelt out in the quotation.
5. The firm may deposit/attach **demand draft** of **Rs. 10,000/-** (Rupees Tenthousand) only towards Earnest Money Deposit (**EMD**) in favour of “**ICAR (Unit) - IISWC**” payable at Dehradun alongwith technical bid. Firm registered with NSIC/MSME will be exempted for deposition of EMD but they will have to submit its registration certificate. In case successful firm fails to supply the material, EMD shall be forfeited. No interest shall be paid on the EMD. The EMD shall be refunded after deposition of performance security deposit. Bid Securing declaration form should be submitted by the MSME/NSIC. **Annexure II**

6. **The performance of supplied material shall be kept under observations for a period of six months. Hence, 03% Performance Security Deposit of the quoted rate shall be deposited by the successful firm. This Performance Security shall be refunded to the firm after six months + 60 days from the date of work completion report.**
7. The validity of quotation should be **90** days from the date of opening of tender.
8. Complete details and ISI specification of the material, if any must accompany with the quotation.
9. Catalogue of the material, if any of requisite goods should be attached with the quotation.
10. All supply will be subject to inspection and approval before acceptance.
12. Manufacturers/supplier warranty certificates and manufacturer/government approved lab test certificate, if any should also be furnished alongwith quotation.
13. Quotation should be clearly filled in by blue ink pen. This should be free from any correction/erasure. In case there is any unavoidable correction, it should be properly attested by the firm, if it is not done, it will not be considered.
14. The Director, ICAR-IISWC reserves right to accept or reject any or all quotations without assigning any reason thereof and does not bind itself to accept the lowest quotation.
15. Participation in this tender is by invitation only and is limited to the firms to whom Limited Tender Enquiry has been sent.
16. Name of the manufacture and country of origin of goods offered must be clearly specified in the quotation.
17. **Terms of delivery/execution of work :- At Village Buggawala, Dist Haridwar.**
18. **Terms of inspection of work :-** By the purchaser's authorized representative.
19. Once offer of a firm is accepted, the prices quoted should be firm till the supplies are completed.
20. **Price structure :-**
 - a) The firm may submit its Price Bid in the prescribed format as per **Annexure-I**.
 - b) The rates and prices quoted shall be in Indian Rupees only.
 - c) In case GST is not shown separately, the quotation shall be rejected.
 - d) **The ICAR-IISWC, Dehradun is registered as "Public Funded Research Institute" with Department of Scientific & Industrial Research (DSIR), Govt. of India and the material to be purchased will be used for research purpose only. Hence as per Ministry of Finance, Govt. of India's notifications issued from time to time, 5% GST is applicable against all scientific and technical instruments, apparatus, equipments, accessories, parts, consumables etc. being purchased for research purpose. Institute will issue necessary certificate in this regard and also provided a copy of Certificate related to Institute's registration with DSIR, Govt. of India.**
21. **Terms of payment :-** Payment of goods will be release after successful/satisfactory supply within the prescribed period and verification of quantity and quality etc. by the indenter.
22. **Warranty Clause :-** Warranty of goods should be clearly indicated in quotation.
23. Above tender will be published on Institute website, CPPP. Any bid received through CPPP/Inst website will be treated as non-responsive/unsolicited.
24. **Dispute Resolution Mechanism :-** If any dispute or difference arises between the purchaser and the supplier relating to any matter connected with the supply, the parties shall make every effort to resolve the same amicably by mutual discussions. However, If the parties fail to resolve the dispute or difference by such mutual discussion within 30 days, either the purchaser or the supplier may give notice to the other party of its intention to refer the same to arbitration. The arbitration shall commence thereafter as per prescribed rules/guidelines of Arbitration.
25. Any dispute is subject to the jurisdiction of the Court at Dehradun .

26. **Liquidated Damage Clause:** - In case firm's quotation is accepted and order is placed, the work against the order should be made/executed within 30 days failing which a sum equivalent to ½ % (half percent) of the total value of the item covered in the order will be imposed as Liquidity Damage on per day basis subject to a maximum of 5% (five percent) unless extension is obtained in writing from the office on valid ground before expiry of delivery period. Thereafter the work orders automatically deemed to be cancelled with forfeiture of EMD deposited by the firm.

Yours faithfully,

Asstt. Admn. Officer (S&P)

Copy to:-

1. Dr. D V Singh, Pr. Sci through Head, Divn. of SS&A.
2. Sr. Finance & Accounts Officer.
3. Sh. Amit Chauhan, STO for uploading on Institute website.
4. PS to Director.
5. PA to CAO.
6. Guard file.

Asstt. Admn. Officer (S&P)

**(To be submitted in Firm's original letter Head)
Financial Bid**

To

The Director,
ICAR-IISWC,
218-Kaulagarh Road,
Dehradun-248195.

Sub:- Limited Tender Enquiry for "Supply of Building material at Village Buggawala Dist. Haridwar" (LTE No.13(1)/2020-21/Stores/..... dated.....)

We offer our price bid/quotation for above work as under :-

Sl. No.	Description/ specification of material required for pipeline & Riser Set	Unit	Quantity	Amount
1	Cement, OPC, 43 grade	Bags	266	Rs..... (in figure)
2	MS Pipe, 50mm X 50mm, 06 m of length each	Nos	22	
3	Corse sand (Graded)	Cum	52.06	Rupees (in words)
4	Graded stone aggregate 20 mm size	Cum	19.96	
5	First class bricks	Nos	50000	
6	AC Sheet (3 feet X 12 feet size)	Nos	57	
7	Ridge	Meter	13.72	
8	Goods & Service Tax (.....%)	-	-	
9	Grand Total			

1. We agree to supply the material and execute the work as per above specification/description **for site Village Buggawala, Dist-Haridwar**
2. We confirm that we agree to all terms & conditions of your Limited Tender Document.
3. We shall bind with the warranty clause on the behalf of the original manufacturer/supplier.
4. We have furnished all information required in LTE document and attached relevant documents.
5. We confirm that our offer will remain valid for acceptance for **90 days** after the date of opening of tenders.

Signature of authorized signatory
Seal of firm
Address of Firm.....
E-mail ID of the firm.....
Telephone/Mobile No. of the firm.....

Bid Securing Declaration Form

Date: _____
No. _____

Tender

To (Insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) Have withdrawn/modified/amended, impairs or derogates from the tender, may /our Bid during the period of bid validity specified in the form of bid: or
- b) Having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (I) fail or reuse to execute the contract, if required or (II) fail or refuse to furnish the Performance Security, In accordance with the Instruction to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (I) the receipt of your notification of the name of the successful Bidder; or (II) thirty days after the expiration of the validity of my/our Bid.

Signed: _____ (Insert signature of person whose name and capacity are shown)
In the capacity of _____ (Insert legal capacity of person signing the Bid Securing Declaration)

Name: _____ (Insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of (Insert complete name of Bidder)

Dated on _____ day of _____ (Insert date of signing)

Corporate Seal (Where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)