

**ICAR- Indian Institute of Soil & Water Conservation
Research Farm, Selakui, Dehradun**

File No. 2(95)/SCF/Store/2019-20 (Selakui)

Dated:

E- Procurement Tender Notice

To,

M/s.....

.....

.....

Dear Sirs,

On behalf of Director, ICAR-Indian Institute of Soil & Water Conservation (IISWC) Dehradun, Limited Tender quotation in two bid system (Technical Bid & Financial Bid Separately) are hereby invited for outsourcing the job rate contract **for Crop Protection/Watch & Ward Services on job rate contract basis** at Area under Plant Science Division block, Dhulkot block and Agriculture Terrace block of ICAR-IISWC, Research Farm, Selakui, Dehradun on contract basis for a period of **one year** which can be further extended for one/two year (Maximum period of contract not more than three years) subject to satisfactory performance of the Vendor and its willingness to continue on existing terms and conditions, as per requirement.

Details of Tender Deposits:-

Earnest Money Deposit:

Rs. 30,000/- (Rupees Thirty thousand only)

Security Deposit:

3 % of the total contract value.

Tender Schedule

Tender No.	No. 2(95)/SCF/Store/2019-20 (Selakui)
Date and Time for Issue/Publishing	As per GeM Tender Schedule
Bid document Download Start Date and Time	
Bid Submission start Date and Time	
Pre Bid Meeting	
Bid Submission End Date and Time	
Date and Time for Opening of Technical Bids	
Validity of Tender	
Address for Communication	ICAR- Indian Institute of Soil & Water Conservation Research Farm, Selakui of ICAR-IISWC, Dehradun

The tender document contains the following:

Annexure- I	- Scope of work & duties to be performed by the firm.
Annexure-II	- Instruction to the Contractors & Main terms & conditions.
Annexure-III	- General terms & conditions.
Annexure-IV	- Certificate to be given by the firm.
Annexure-V	- Technical Bid format.
Annexure-VI	- Financial bid format.
Annexure-VII	- Declaration to be given the firm.
Annexure-VIII	- Details of the Minimum 3 years experience/work done.
Annexure- IX	- Specimen of agreement.
Annexure-X	- Bid Security Declaration Form For EMD exemption.

In case, a holiday is declared is declared by the Government on the day of opening bids on GeM portal, the bids will be opened on the next working day at the same time. The Director of the Institute reserves the right to accept or reject any or a ll the tenders without assigning any reason.

Please note that only online bids will be accepted through GeM . All the documents should be scanned and uploaded along with tender Bid. However, the original demand draft of EMD and declaration in Annexure- V only is to be submitted in a **sealed cover envelope** super scribing “Technical Bid document of the E-Tender through GeM for **Crop Protection/Watch & Ward Services on job rate contract basis** at ICAR-IISWC, Research Farm, Selakui” by hand/speed/registered post to ICAR-IISWC, Research Farm, Selakui, Dehradun-(Uttarakhand) on or before schedule date and time of submission of bid failing which the bid shall be treated as unresponsive and rejected.

Asstt. Admn. Officer (Farm)
ICAR-IISWC, Dehradun.

**ICAR- Indian Institute of Soil & Water Conservation
Research Farm, Selakui, Dehradun**

Annexure-I

E-tender notice for “Crop Protection/Watch & Ward Services on job rate contract basis ” at Research Farm, Selakui of ICAR-IISWC, Dehradun.

Scope of work & duties to be performed

The Research Farm, Selakui of ICAR-IISWC, Dehradun is located on main Dehradun-Chakrata Road before Selakui main market. Provide round the clock (24 hour) Security on job basis for **Crop Protection/Watch & Ward Services on job rate contract basis** at Area under Plant Science Division block, Dhulkot block and Agriculture Terrace block and other installed equipments at the following locations.

S. No.	Detail of area (Block)	Area in unit	Shift
1.	Area under Plant Science Division block	10 ha	Round the clock
2.	Area under Dhulkot block (Area surrounded by boundary wall)	5 ha	-do-
3.	Area of agriculture block	10 ha	-do-
Total		25 ha	

Duties and Responsibilities of Security Agency & Personnel:-

1. Protection of plantation of horticulture, Agriculture block, fixed assets and other installed equipments at the above locations.
2. Prevent loss of life & property from wild animal and theft for the area as detailed in the scope of work above.
3. Patrolling on regular basis across the length and breadth of the entire area covered in this tender and report any unusual events in suspicious circumstances occurring in the Farm area. The guards on patrol duty should take care of all the water taps, valves, water hydrants, etc. installed both inside and in the open all over the premises.
4. Whenever required interact with Local Police Authorities or PCR Van to seek Police assistance and to ensure complete safety of the Institutes movable & immovable properties and residents of respective areas and in case of animals interact Forest department.
5. Submit daily report to the designated officers of the Institute.
6. Prevent trespass in specified areas in the Research Farm.
7. Measures under wild life protection act and other environment act should be ensured.
8. To ensure that no unauthorized persons or vehicle get entry into the Research Farm in an irregular manner.
9. To ensure safe custody of keys as per directions of the Security Officer of the Research Farm, Selakui.
10. To check pilferage and implant anti-theft measures.
11. Check/control/search staff engaged by any other contractor or person having access to the building/field area.
12. To report unusual events in suspicious circumstances occurring in the area of premises.
13. The above job(s) are only illustrative and not exhaustive. Additional jobs or modification in the job purely for security purpose will be carried out/ assigned with the approval of competent authority.
14. Any other job assigned by the Director/Chief Administrative Officer/OIC(F)/Farm Superintendent/Security Officer or his nominee in the interest of crop protection of the Research Farm.
15. Overall job protection of the fields and installed equipment in the field shall be the responsibility of the contractor.

**Asstt. Admn. Officer (Farm)
ICAR-IISWC, Dehradun.**

**ICAR- Indian Institute of Soil & Water Conservation
Research Farm, Selakui, Dehradun**

Annexure-II

E-tender notice for “Crop Protection/Watch & Ward Services on job rate contract basis ” at Research Farm, Selakui of ICAR-IISWC, Dehradun”

Instructions to the Contractors & Main terms & Conditions.

From: Asstt. Admn. Officer (Farm)
ICAR- Indian Institute of Soil & Water Conservation,
218, Kaulagarh Road, D.Dun (Uttarakhand)

To

Dear Sir(s),

Online Tenders through GeM are hereby invited by Director, Indian Institute of Soil & Water Conservation, Dehradun on behalf of Secretary, Indian Council of Agricultural Research (ICAR), New Delhi for **"Crop Protection/Watch & Ward Services on job rate contract basis" at Research Farm, Selakui of ICAR-IISWC, Dehradun** as per scope of work for a period of one year which is extendable further one year subject to satisfactory performance of the services and on mutual consent.

1. The terms and conditions of the contract are those contained in the general conditions of contract applicable to the contracts placed by the IISWC, Research Farm Selakui as detailed in the tender forms and its schedules. Please submit your rates in the tenders form if you are in a position to furnish the requisite services in accordance with the requirement stated in the scope of work.
2. An earnest money of Rs. 30,000/- (Rupees Thirty thousand only) must be deposited in the form of demand draft/pay order payable to “IISWC, Research Farm, Selakui, Dehradun” and a scanned copy of the same submitted along with Technical Bid. The original demand draft along with Annexure VII is to be submitted by hand/speed/registered post to this office on or before schedule date of its submission failing which the bid shall be treated as unresponsive and rejected. The EMD of unsuccessful bidder shall be returned on receipt of written request. In case the successful bidder does not accept the offer, the EMD shall be forfeited. No interest on EMD shall be paid by the Farm.
3. Conditional bids shall not be considered. No overwriting or cutting is permitted in the tender documents; such bids will be out rightly rejected.
4. The Tenderer is being permitted to give Tenders in consideration of the stipulations on his part that after submitting his Tenders, he will not resile from his offer or modify the terms and conditions thereof. If the Tenderer fails to observe and comply with the foregoing stipulations the amount of EMD will be forfeited. In the event of the offer made by the tender not being accepted, the amount of EMD will be refunded to him after he has applied for the same in the manner prescribed by the IISWC, Research Farm, Selakui.
5. Annexure/supporting document of the tender form should be uploaded with online bids on GeM. In the event of the space provided on the schedule from being insufficient for the required purposes, additional pages may be added. Each additional page must be numbered consecutively and be signed in full by the tenderer. In such cases reference to the additional page must be made in the tender form. If any modification of the schedule is considered necessary it should be communicated by means of a separate letter along with the tenders.
6. All Annexure/supporting document and tender form must have contained the seal of the firm and signature of the authorized signatory.

7. Tenders are liable to be ignored if complete information as required is not given therein or if the particulars asked for in the schedules to the tenders are not fully filled in. Individual signing the tenders or other documents connected with the contract may specify whether he signs it in the capacity of (i) a sole proprietor of the firm or constituted attorney of such sole proprietor, or (ii) a partner of the firm if it be partnership in which case he must have authority to refer to arbitration dispute concerning the business of the partnership whether by virtue of the partnership agreement or power of attorney or (iii) constitute attorney of the firm if it is a company.
8. Firm cannot transfer/sub-let the tender/contract at any stage.
9. Average Annual financial turnover of the firm during last three financial years should be Rs. 20,00,000/-.
10. In case of partnership firms, where no authority has been given to any partner to execute the contract/agreement concerning the business of the partnership, the tenders and all other related document must be signed by every partner of the firm. A person signing the tender form or any other documents forming part of the contract on behalf of another shall be deemed to warrant that he has authority to bind so, the IISWC, Research Farm shall without prejudice to other civil and criminal remedies cancel the contract and hold the signatory liable for all costs and damages.
11. The rates quoted by each firm for job contract in tenders be given both in words and figure failing which the same is liable to be rejected. Tenders will be opened online by the authorised officers. Bidders have two options to participate in tendering process at the time of opening of Bids. Bidders can come at the place of opening of bids (electronically) as done in the conventional tender process or he can visualize the process online without physically being present at IISWC.
12. Tenderer is at liberty to be present or to authorize a representative to be present at the time of opening of the tenders. The name and address of the representative who would be attending the opening of the tenders on your behalf should be indicated in your tender. Name and address of permanent representative of the tenderer, if any may also be indicated.
13. **Performance Security Deposit as 3% of total annual contract value** is to be deposited by the selected agency/successful tenderer only after receiving a communication from the IISWC, Research Farm. In the event of non-deposition of the same, the earnest money will be forfeited and contract shall be cancelled. The performance security shall be returned to the firm after completion of contract period (including extendable period, if any) + 60 day.
14. No interest on security deposit and earnest money deposit shall be paid by the IISWC, Research Farm to the tenderer.
15. The Contractor shall abide by all the laws of land including labour laws (EPF, Income Tax, GST or any other extra taxes levied by Govt., welfare measure of its employees and all other obligation that is being instructed in such cases and are not essentially enumerated and defined herein. Any such bounded duty shall be the exclusive responsibility of the service provider and it shall not involve ICAR-IISWC, Research Farm in anyway whatsoever. Compliance of these provisions shall be ensured at the times of making monthly payments.
16. Agriculture category minimum wages under ministry of labour and employment. Category-Semi-Skilled/Unskilled supervisory under 'B' Category Rates of wages including V.D.A(Rs.335+78)=Rs.413.
17. Firm will not charge placement charges or any other account from the manpower deployed with the IISWC, Research Farm. The contract is liable to be terminated, security deposit forfeited and the Contractor/Firm will be blacklisted if, at a later stage, reports are received that the Contractor/contracting Firm has charged the manpower on any account.
18. Price bid of only those firms will be opened, **which will be declared as responsive in Technical Bid evolution.**
19. **Consolidated monthly charges inclusive of all taxes including GST shall be quoted by the bidders in the Price Bid in prescribed BoQ attached with the tender. No change/revision whatsoever in quoted charges once quoted shall be admissible during the tenure of tender under any circumstances. In case of more than one successful lowest bidders (L-1), the criteria**

for selection shall be the highest turnover during the last 03 three years put together. In case more than one bid having the same total turnover, then the selection criteria shall be the maximum experience in government department.

- 20. No change/revision whatsoever in quoted consolidated monthly charge once quoted shall be admissible during the tenure of contract under any circumstances.**
21. GST or any other tax applicable or made applicable after awarding the contract in respect of this contract shall be payable by contractor and IISWC, Research Farm, Selakui will not entertain any claim whatsoever in this respect. However, the income tax or any other tax which is as per the rules of the Govt. of India shall be deducted at source from monthly bills of the successful tenderer, as per rules/ instructions made applicable from time to time by government.
22. Each bidder should submit only one bid for this tender.
23. Director, IISWC, Dehradun reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of the Research Farm, Selakui, for any justifiable reasons and it is not mandatory to be communicated to the tenderer.
24. Decision of the Officer- In- Charge, IISWC, Research Farm, Selakui, shall be final for any aspect of the contract and binding to all parties. Disputes arising, if any, on the contract will be settled at his level by mutual consultation and in case of failure in settlement dispute shall be referred to the Director of the Institute and further in case of failure in settlement dispute shall be referred to the sole arbitrator to be appointed by the Secretary, ICAR. The decision of the sole arbitrator so appointed shall be final and binding on the parties. Arbitration proceeding shall be governed by the Arbitration & Conciliation Act, 1996 as amended from time to time.
25. Acceptance of offer of successful bidder by the Centre will be communicated through GeM. If a tenderer does not accept the offer, after issue of letter of award by IISWC, Research Farm, Selakui, as per GeM schedule, the offer made shall be deemed to be withdrawn without any notice & earnest money shall be forfeited
26. Director, IISWC, Dehradun does not pledge to accept the lowest or any/all bid and also reserve to the right of accepting the tenders whole or in part keeping in view valid reasons.
27. Institute in its capacity as Principal Employer reserves the right to modify any of the terms and conditions of the contract as mentioned in this tender document, at its discretion, in the interest of the job work/public interest.
28. Successful Bidder/tenderer will have to enter into a detailed contract agreement with IISWC, Research Farm Selakui on Non- judicial stamp paper of Rs. 100/- (One hundred only) for work as per the specimen at Annexure VIII attached with the tender document.
29. Not with-standing anything above, the Director, ICAR-IISWC, Dehradun reserves the right to reject any or all tenders in whose or in part without assigning reasons therefore. The decision of Director, ICAR-IISWC, Dehradun shall be final and binding on the contractor/agency in respect of any clause covered under the contract.

LIQUIDATED DAMAGES CLAUSES :-

- (i) In case of non-satisfactory work noticed by the Competent Authority, IISWC, Research Farm Selakui/his representative an amount equivalent to two days of contract amount subject to a minimum of Rs. 2500/- will be levied as liquidated damages per day apart from penalty. Whenever and wherever it is found that the work is not up to the mark in specified point /area it will be brought to the notice of the supervisory staff of the firm by ICAR and if no action is taken within two hour liquidated damages clause will be invoked.
- (ii) In case of any loss, theft or damage to the life and /or property of the employees of the IISWC and/or property of the IISWC due to negligence of work by the contractor/its security guards, the cost of loss/theft/damage shall be assessed by a committee constituted by the Director, ICAR-IISWC, Dehradun and the assessed amount shall be charged from the contractor through its bill(s), performance security deposit and remaining, if any through other mean of recovery through court etc.

30. The following document/vouchers are required to be uploaded with the Technical Bid in following manner:-

- i. Scanned copy of Earnest Money Deposit (EMD).
- ii. Scanned copies of Income Tax Registration (PAN Card), GST Registration Certificates.
- iii. Scanned copies of EPF and ESI Registration Certificate(s) issued by the appropriate authority.
- iv. Scanned copy of valid Licence under the Contract Labour (Registration & Abolition) Act, 1970.
- v. Scanned copy of valid registration certificate issued by National and Small Industries Corporation (NSIC), if applicable for exemption of EMD. In case of seeking exemption for EMD, bid security declaration as at Annexure X is to be submitted by the firm mandatorily.
- vi. Scanned copy of valid licence under the Private Security Agencies (Regulation) Act, 2005 or the similar Act/Rules promulgated by the Govt. of Uttarakhand.
- vii. Scanned copies of proofs of minimum last three financial year's continuous experience of the firm in the field of providing such services in Central Govt. establishments/ autonomous bodies/corporations / reputed public or private organizations, with details in enclosed tabular form in chronological order and Scanned copies of the satisfactory services where the tenderer is providing the services for each of the last three or more financial years.
- viii. Scanned copy of Audited Balance Sheet of the firm for last 3 (three) financial years 2018-19, 2019-20 & 2020-21 by the Chartered Accountant.
- ix. Scanned copy of bank account details.
- x. Scanned copy of declaration (**Annexure-VII**) as per attached Format duly attested by Notary on a non-judicial stamp paper of value of Rs. 100/- (Rupees One Hundred Only).

Yours faithfully,

**Asstt. Admn. Officer (Farm)
ICAR-IISWC, Dehradun.**

**ICAR- Indian Institute of Soil & Water Conservation
Research Farm, Selakui, Dehradun**

Annexure-III

E-tender notice for “Crop Protection/Watch & Ward Services on job rate contract basis ” at Research Farm, Selakui of ICAR-IISWC, Dehradun.

General Terms & Conditions

Besides the terms & conditions mentioned in Annexure-II, the contract shall be further governed with the following terms & conditions :-

1. The area of job contract may be increased or decreased, which will be intimated in due course of time while awarding the work order.
2. The selected agency shall provide efficient personnel for Crop protection/Watch & Ward Services at Research Farm, Selakui of ICAR-IISWC, Dehradun strictly as per the charter of duty and terms and conditions mentioned in the tender document or assigned by the competent authority/Security Officer during contract.
3. The agency shall employ good, reliable & robust personnel and of clean record to carry out the job contract. In case any of the personnel so engaged by the agency is not found suitable by the IISWC, the IISWC, Dehradun shall have the right to ask for employee replacement without giving any reason thereof and the agency shall on receipt of a oral or written communication in this regard will have to replace such persons immediately.
4. All the personnel deployed will perform their duty in proper uniform and will maintain a smart turn out. The agency shall, at its own cost, provide suitable uniforms (both summer and winter) to their personnel with identity cards.
5. The agency shall also provide Uniform, Communication Facilities, Transportation, Lathi, torch, uniform, whistle, reliever etc. at their cost for smooth functioning of Crop protection.
6. The Agency shall provide name and mobile number of its authorized representative to communicate the contract related complaints round the clock.
7. All the concerned Agencies are advised to have a complete inspection/site visit of all Institute/ the Research Farm, before offering rates and they are all welcome for a survey of the area during working hours.
8. The deployed personnel shall be strictly punctual while reporting for duty and shall take proper charge from the staff on duty and he shall hand over the same to his authorized reliever at the end of his duty time as per “handing over taking over” protocol.
9. The Guard should be able to use fire extinguishers etc in case of fire.
10. The agency shall employ reliable persons preferably Ex-servicemen with good physique and health in the age group of 21 to 50 years.

11. The manpower deployed shall follow strict attendance and alternative arrangements are to be made by the agency whenever any of manpower goes on leave under intimation to Security Officer of the Research Farm, Selakui.
12. The manpower provided shall maintain secrecy and discipline in the premises of IISWC. The attire of the security personnel should be formal and decent and not in violation of office decorum. Any deviation will be viewed seriously and liable to penalty as deemed fit by the Institute.
13. The manpower deployed should be capable of reading and writing Hindi and English.
14. Contractor shall keep a complaint register with his representative, and it shall be open to verification by the authorized officer of IISWC, for the purpose. All complaints should be attended immediately by the Agency.
15. Contractor or his workers shall not misuse the premises allotted to them for any purpose other than for which the contract is awarded.
16. Contractor shall replace immediately any of its personnel who is found unacceptable to IISWC because of conflict of interest, incompetence, improper conduct etc. upon receiving a notice from IISWC.
17. No association/trade union activities will be allowed by the manpower supplied by the agency.
18. Changing of manpower shall be intimated to Farm Superintendent /Security Officer.
19. The agreement is terminable with one month notice from Institute. If the contractor wants to rescind the contract voluntarily or otherwise, it may require to give a notice of at least three months failing which the amount of security deposit including any other dues arises for making alternate arrangement till the new contract is assigned to the other party will be recovered from the contractor.
20. The personnel deployed by the contractor shall not be entitled to and have no claim for any absorption in the regular/other capacity in the Institute as the contract is purely on job contract.
21. The contractor shall in no case pay its employees less than the minimum wages as notified by the Central or State Govt., whichever is higher and also ensure payment of wages for all National Holidays.

Asstt. Admn. Officer (Farm)
ICAR-IISWC,
Dehradun

**ICAR- Indian Institute of Soil & Water Conservation
Research Farm, Selakui, Dehradun**

Annexure –IV

**E-tender notice for “Crop Protection/Watch & Ward Services on job rate contract basis ”
at Research Farm, Selakui, Dehradun-248011**

Certificate to be given by the firm

Full Name & Address of the tenderer in addition to Post Box No. if any, should be quoted in all communications to this office:

Telephone No:

Telegraphic Address/Fax/Cellular No: E-Mail Address:

From

.....
.....
.....

To,

Asstt. Adm. Officer (Farm)
ICAR-IISWC, Dehradun.

I/We have read all the particulars regarding the general information and other terms and conditions of the contract for “**Crop Protection/Watch & Ward Services on job rate contract basis** ” and agree to provide the services as detailed in the schedule herein or to such portion thereof as you may specify in the acceptance of the Tender at the rates given in Financial Bid to this Tender and I/we agree to hold this offer open till 30 days from the date of opening of technical bid. The rates quoted will be valid for a period of one year or the period of extension of contract in the event of award/extension of the Contract. I/We shall be bound by a communication acceptance dispatched within the prescribed time.

I/We have understood these terms and conditions for the contract and shall provide the best services strictly in accordance with these requirements.

- a. The following pages have been added to and from a part of this tender . _____
- b. Every page so attached with this tender bears my/our signature(s) and the office seal.

Pay order/DD No.....of Rs.....drawn
in favour of

ICAR (Unit) CSWCRTI, Dehradun and payable at **Dehradun** is enclosed as earnest money required.

Yours faithfully

Signature & Seal of the Tenderer
Telephone No.

Office.....
Resi.....
Mobile.....

**ICAR- Indian Institute of Soil & Water Conservation
Research Farm, Selakui, Dehradun**

Annexure-V

E-tender notice for “Crop Protection/Watch & Ward Services on job rate contract basis ” at Research Farm, Selakui, Dehradun-248011.

Technical Bid

S. No.	Particular	Information/document to be provide by the firm.
1.	Name of the firm/Agency	
2.	Full address with Post Box No. and Telephone No. if any	
3.	Constitution of the Firm/Agency (Attached copy) Indian Companies Act, 1956 Indian Partnership Act, 1932 (please give names of partners) Any other Act, if not, the owners.	
4.	For Partnership firms whether registered under the Indian Partnership Act, 1932, please state further whether by the partnership agreement to arbitration has been conferred on the partner who has signed the Tender.	
i	If answer to the above is in negative whether there is any general power of attorney executed by all the partners of the firm authorizing the partner who has signed the Tenders to refer dispute condemning business of the partnership to arbitration.	
i i	If the answer to above is in point one and two the affirmative please furnish a copy of either the partnership agreement of the general power of attorney as the case may be. the copy should be attested by a Notary public or its execution would be admitted by affidavit on a properly stamped paper by all partner.	
5.	Name and full details of your Banker's and bank account details	
6.	Any other relevant information.	
7.	Earnest Money deposited (DD to submitted along with hard copy of Annexure V before schedule end date &time)	Yes/No (along with details)
8.	Name and Address of the firm's Representative who will attend the meeting of opening of technical and financial bid.	
9.	Name of the Permanent Representative to be visiting ICAR-IISWC, Research Farm, Selakui. regarding the contract.	
10.	Whether copies of supporting document required in Annexure-II(Point No. 29) and all document mentioned in technical bid form are attached.	Yes/No (Sl. Noto.....)

Note:- All documents related to Tender must be uploaded on the CPP Portal. All supporting documents of Technical Bid should contains seal and signature of authorized signatory. If all related documents are not found attached with technical bid, the tender shall be treated as unresponsive and will be rejected.

Date : _____

Place : _____

Authorised Signatory

**ICAR- Indian Institute of Soil & Water Conservation
Research Farm, Selakui, Dehradun**

Annexure-VI

**E-tender notice for “Crop Protection/Watch & Ward Services on job rate contract basis ” at
Research Farm, Selakui, Dehradun-248011.**

FINANCIAL BID

Sir,

We wish to submit our tender for providing Crop protection/Watch & ward services purely on contract basis at **ICAR- Indian Institute of Soil & Water Conservation, Research Farm, Selakui, Dehradun- 248011** on the following rates :-

S. No.	Particular	Per month charge
1.	Consolidation Monthly charges as per area of Farm for Crop protection detailed in the scope of work at Research Farm, Selakui, Dehradun. The rates shall be inclusive of all statutory liabilities, and taxes inclusive GST.	RS..... (in figure) Rupees..... (in word)

Note: Institute shall not bear any additional charge over and above the consolidated monthly rates quoted by the firm. During contract period any revision of rates shall be paid by the contractor to the deployed staff and Institute will not paid rate quoted in the schedule above. Please refer Condition No.16 for wages rate(s) in Annexure –II.

I/we have gone through the complete tender document, terms & conditions etc. and quoting above rates.

I/we agree to forfeit the earnest money, if I/we fail to comply with any of the terms & conditions in whole or in part laid down in the Tender document.

I/we have carefully read the terms & conditions of the tender and agreed to abide by these in letter and spirit.

Signature & Seal of the Tenderer

Firm's Address.....

Telephone No. Office.....

Resi.....

Mobile.....

E-mail Id.....

Date:_____

Place : _____

**ICAR- Indian Institute of Soil & Water Conservation
Research Farm, Selakui, Dehradun**

Annexure-VII

E-tender notice for “Crop Protection/Watch & Ward Services on job rate contract basis ” at Research Farm, Selakui, Dehradun- 248011.

Declaration

(to be submitted in Non-judicial stamp paper of Rs.100/- alongwith hard copy of technical bid)

I/We have read and understood general terms and conditions contained in the tender document for “Crop Protection/ Watch & Ward on job rate contract basis at Research Farm, Selakui of ICAR-IISWC, Dehradun”.

I/We do hereby declare that all the details provided in this tender document are true to the best of my/our knowledge and belief and any misrepresentation of facts will render me/us liable to any action as may be deemed fit by “IISWC, Research Farm, Selakui, Dehradun”

I/We undertake to communicate promptly to “IISWC, Research Farm, Selakui, Dehradun” any changes in the condition or working of the firm.

It is certify that we have not been blacklisted by any Government organization of including central Vigilance commission (CVC) during the last three years. It is also certify that no legal or criminal case is pending or contemplated against against our firm as on date.

The undersigned has full legal authorities to sign and submit this tender form on the behalf of the firm. We authorize “IISWC, Research Farm, Selakui, Dehradun” to approach Individuals, employees, firm and corporations to verify our competence and general reputation.

I/We do hereby also accept “IISWC, Research Farm, Selakui, Dehradun” have the right to accept or reject this tender and not to issue invitation to Tender to me/us

Name & Signature of Authorized signatory
Telephone No.....
Officer.....
Resi.....
Mobile.....
Date.....
Place.....

**ICAR- Indian Institute of Soil & Water Conservation
Research Farm, Selakui, Dehradun**

Annexure-VIII

**E-tender notice “Crop Protection/Watch & Ward Services on job rate contract basis ” at
Research Farm, Selakui, Dehradun-248011.**

Details of the Minimum 3 years experience/work done (2018-19, 2019-20 & 2020-21).

S. No.	Name of the Deptt./Organisation & Name of contact Person with Ph. No.	Period		No. of person deployed	Total annual cost of contract	Supporting doc. attached (Sl. No.)
		From	To			

Name & Signature of Authorized signatory

Telephone No.....

Officer.....

Resi.....

Mobile.....

Date.....

Place.....

Annexure-IX

DRAFT SPECIMEN AGREEMENT

This agreement is made at (Place) on between M/s (firm).
(hereinafter called the First Party) and ICAR-Indian Institute of Soil & Water Conservation (hereinafter called Second Party) through.....(designation of the competent authority in IISWC, D.Dun).

The First Party has agreed to supply **Crop Protection/Watch & Ward Services on job rate contract basis** at Research Farm, Selakui of Second Party as per the terms & conditions of the tender document and work order No.....dated.....

NOW IT IS HEREBY AGREED by and between the parties hereto as follows:-

1. This agreement shall come into force w.e.f. and shall remain in force for a period for one year or the period of contract, if extended on mutual consent but can be terminated by second party by giving three month notice by the first party and by giving one calendar months notice by the second party in writing of its intention to terminate the agreement.
2. The first party shall be responsible for providing Crop Protection/Watch & Ward Services on job rate contract basis at Research Farm, Selakui of second party as per tender document/work order issued by the second party.
3. Under no circumstances, the security personnel deployed by the first party shall be treated regarded or considered or deemed to be the employees of the second party and the first party alone shall be responsible for their remuneration, wages and other benefits etc.
4. First party shall indemnify and keep indemnified the second party against any claim that it may have to meet towards the employees/workmen of the first party.
5. First party shall make payment of wages to its work as mentioned in tender document/work order and shall be bind to observe all statutory liabilities.
6. All terms and conditions as stipulated in the tender documents and work order shall be automatically part of this agreement and both parties shall he abide with all these terms and conditions.

LIQUIDATED DAMAGES CLAUSES : -

1. In case of non-satisfactory work noticed by the Competent Authority ICAR- IISWC, an amount equivalent to two days of contract amount subject to a minimum of Rs. 2500/- (Rupees Two thousand five hundred only) will be levied as liquidated damages per day apart from penalty. Whenever and wherever it is found that the work is not up to the mark in specified point /area it will be brought to the notice of the supervisory staff of the firm by ICAR and if no action is taken within two hour liquidated damages clause will be invoked.
2. In case of any loss, theft or damage to the life and /or property of the employees of the IISWC and/or property of the IISWC due to negligence of work by the contractor/its Person, the cost of loss/theft/damage shall be assessed by a committee constituted by the Director, ICAR-IISWC, Dehradun and the assessed amount shall be charged from the contractor through its bill(s), performance security deposit and remaining, if any through other mean of recovery through court etc.

Signature of authorized signatory of first party

(Name & Address of the firm)

Signature of authorized signatory of Second Party

(For the ICAR-IISWC, D. Dun)

Witness : -

1.

2.....

Annexure X

Bid Security Declaration Form

Date: _____

Tender No. _____

To (Insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) Have withdrawn/modified/amended, impairs or derogates from the tender, may /our Bid during the period of bid validity specified in the form of bid; or
- b) Having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (I) fail or reuse to execute the contract, if required or (II) fail or refuse to furnish the Performance Security, In accordance with the Instruction to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (I) the receipt of your notification of the name of the successful Bidder; or (II) thirty days after the expiration of the validity of my/our Bid.

Signed: _____ (Insert signature of person whose name and capacity are shown)
In the capacity of _____ (Insert legal capacity of person signing the Bid Securing Declaration)

Name: _____ (Insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of (Insert complete name of Bidder)

Dated on _____ day of _____ (Insert date of signing)

Corporate Seal (Where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)