



भाकृअनुप - भारतीयमृदाएवंजलसंरक्षणसंस्थान

I C A R - INDIAN INSTITUTE OF SOIL & WATER CONSERVATION

अनुसंधानकेंद्र, पोस्टबॉक्सनं: 12, सुनाबेडा-763002, जिला:कोरापुट (ओडिशा)
RESEARCH CENTRE, POST BOX NO:12, SUNABEDA-763 002, DIST: KORAPUT (ODISHA)

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No:DBT_IISWC_KPT/2020-21/१४

Dt: 26/04/2021

- A. Last date of receipt of quotation at the Centre is at 03.00pm on **15/05/2021**.
- B. Quotations to be opened at 04.00pm on **15/05/2021**.
- C. Quotation to remain open for acceptance upto 90 days from the date of opening.

To

Sub: Limited quotations in single bid system for "**Supply of fertilizers**" at different villages in the Districts of Koraput, Malkangiri, Rayagada under DBT project – reg.

Dear Sirs,

Sealed limited tender / quotations are invited in single bid system for supply of single bids are invited for Supply of different fertilizers at different villages in the Districts of Koraput, Malkangiri and Rayagada under DBT project as per following description:

S#	Particulars	Qnty. required
1	Gromor 28:28:00 Water Soluble Fertilizer – 50kg bag	56 nos.
2	MOP – 50kg bag	26 nos.

In case your firm is in a position to supply the above items, send your bid in single bid system. The sealed envelop shall contains envelop financial bid with documents superscribing as "**Limited quotation for supply of different fertilizers**".

The details of documents to be dept in bid envelop is as under:

1. **Bid Envelope:**

The firm shall submit its bid in se4aled envelope super scribing wherein the following documents shall be kept to be declared as responsive bidder failing which quotation shall be treated as un-responsive and rejected:

- i. A copy of complete set of Limited Tender Enquiry document sent to the firm affixing firm's seal and signature of authorized person on each page to evident and certify all terms and conditions and requisite certificates. In case this document is not attached with the quotation the quotation may or may not be considered.
- ii. Copy of PAN card and GST registration of the firm.
- iii. Certificate to the effect that the rates quoted in the quotation are not higher than the rates quoted for same item to any Government / undertaking (Annexure-III)

Cont...P..2.

2. **Financial Bid Envelope:**

The delivery locations are at different places of Dist:Koraput, Nabarangpur and Malkangiri of Odisha. Hence, the firm should submitting the rates accordingly. Hike in rates are not accepted.

The firm shall submit its financial bid in sealed cover super scribing as “**Financial Bid Envelope**” in the prescribed format in **Annexure-I** in firm’s letter head showing registration of firm, PAN, GST No. terms and conditions of supply etc.

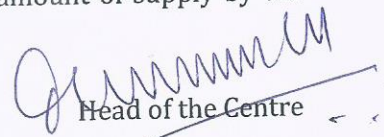
The last date and time for receipt of quotation is **15/05/2021 till 03.00pm**. The same will be opened on the same day i.e. on **15/05/2021 at 04.00pm** in the meeting/conference room of the Centre. The limited quotation(s) received after last date and time will not be accepted/entertained.

Terms and conditions of the Limited Tender Enquiry is as under:

1. The firm shall responsible for “**Supply of different fertilizers**”. The fertilizer required will be arranged and delivered at prescribed places by the firm itself. Hence, firm shall quote its rates accordingly.
2. The required fertilizer are strictly as per description and specification stated above.
3. The criteria for selection of successful bidder shall be (i) the responsive bidder and thereafter. (ii) Lowest Rates (L-1 rates) the work meeting requisite specification. In case, L-1 rate of the item of more than one firm is same then the firm having maximum turn-over of the supply of material under purchase during last three years in Govt. Department/undertakings will be considered. So while sending quotations, the firm should also submit documents to evident supply of these materials to the Govt. Dept /undertakings to evaluate the quotation.
4. The firm shall ensure that quotation is properly sealed and prepared to as to prevent any subsequent alteration and replacement. All terms and conditions of the supply should be clearly spelt out in the quotation.
5. The bid securing declaration form should be submitted by the firm (Annexure-II)
6. The performance security @3% of the accepted bid should be deposited by the successful bidder. The same will be returned after completing supply and fulfilling all terms and conditions of the contract.
7. The validity of the quotation should be 90dys from the date of opening the bid.
8. All supply will be subject to inspection and approval before acceptance.
9. Quotations should be clearly filled in by black ink ball pen. This should be free from any corrections/over writings. In case there is any unavoidable correction, it should be properly attested by the firm.
10. The Head of the Centre / Director, ICAR-IISWC reserve all right to accept or reject any or all quotation without assigning any reason there off and does not bid itself to accept the lowest bid/ quotation.
11. Participation in the tender/bid is by invitation only and is limited to the firms to whose Limited Tender has been sent.

Name and variety and other details of the fertilizers should be clearly specified in the quotation.

12. Terms of delivery : At different villages of District: Koraput, Malkangiri, Rayagada.
13. Terms of inspection: By the purchaser's authorized representative.
14. Once offer of the firm is accepted, the price quoted shall be final till the supply is completed.
15. Price structure:
 - a. The firm may submit its price bid in the prescribed format as per Annexure-1.
 - b. The rates and prices quoted shall be in Indian Rupee only.
 - c. In case GST/other taxes/transportation is not shown separately, it will presumed that the rates received are inclusive of GST / other taxes / Transportation.
 - d. The ICAR-IISWC, Sunabeda having its headquarters at Dehradun is registered as Public Funded Research Institute with Department of Science & Industrial Research (DSIR), Government of India and the materials to be purchased will be used for Research Purpose only. Hence the Ministry of Finance, Govt. of India's notification issued from time to time is applicable against all scientific and technical instruments, apparatus, equipments, accessories, parts, consumables etc. being purchased for Research purpose.
 - e. Terms of payment: Payment will be released after satisfactory supply within the prescribed period and verification of the quality and quantity etc. by the purchaser/or his representative.
 - f. Replacement: Incase of damage materials received, the same should be replaced on the seller own cost.
 - g. The above tender will be published on CPPP as well as Institute website (www.cswcrtiweb.org).
 - h. Dispute Resolution Mechanism: If any dispute or differences arises between the purchaser and the supplier relating to any matter connected with the supply, the parties shall make every effort to resolve the same amicably by mutual discussions. However, if the parties fail to resolve the dispute or difference by such mutual discussion within 30days, either the purchaser or the supplier may give notice to the other party of the intention to refer the same to arbitration. The arbitration shall commence thereafter as per prescribed rules/guidelines of arbitration.
 - i. Any dispute is subject to he jurisdiction of the Court at Koraput.
 - j. Liquidate damage clause: In case firm's quotation is accepted and order is placed. The supply against the order should be made/executed within the prescribed period failing which a sum equivalent to ½% of the total value of the items covered in the order will be imposed as Liquid Damage on per day basis subject to the minimum of 5% unless extension is obtained in writing from the competent authority on valid ground before expiry of delivery period. Thereafter the supply order automatically deemed to be cancelled with forfeiting of amount of supply by the firm.


Head of the Centre

(To be submitted in Firm's original letter Head)Financial Bid

To

The Head of the Centre,
ICAR-IISWC, Research Centre,
Post Box No.12
SUNABEDA-763 002, Dist: Koraput (Odisha).

Sub:- Limited Tender Enquiry for "Supply of different fertilizers" (LTE No. DBT_IISWC_KPT/2020-21 /....., dated)

We offer our price bid/quotation for above as under :-

S#	Particulars	Qnty. required
1	Gromor 28:28:00 Water Soluble Fertilizer – 50kg bag	56 nos.
2	MOP – 50kg bag	26 nos.

1. We agree to supply the material as per above specification/description at prescribed site.
2. We confirm that we agree to all terms & conditions of your Limited Tender Document.
3. We shall bind with the warranty clause on the behalf of the original manufacturer/supplier.
4. We have furnished all information required in LTE document and attached relevant documents.
5. We confirm that our offer will remain valid for acceptance for **90days** after the date of opening of tenders.

Signature of authorized signatory

Seal of firm

Address of Firm.....

E-mail ID of the firm.....

Telephone/Mobile No. of the firm.....

Bid Security Declaration Form

Date:.....

No.....

To

(insert complete name and address of the purchaser)

I/We, the undersigned declare that:

I/We undertake that, according to your conditions, bids must be supported by the bid Security Declaration.

I/We accept that I/we may be disqualified from bidding for any contract with you for a period of one year from the date of notification, if I am / we are in a breach of any obligations under the bid conditions, because I/we:

- a. Have withdrawn/modified/amended, imposed or derogated from the tender, may / our bid during the period of bid validity specified in the form of bid or
- b. Having been notified of the acceptance of our bid by the purchaser during the period or bid validity (I) fail or reuse to execute the contract, if required or (II) fail or refuse to furnish the Performance Security, in accordance with the Instruction to Bidders.

I/we understand this bid security declaration shall cease to be valid, if I am/we are not the successful bidder, upon the earlier of (I) the receipt of your notification of the name of the successful bidder; or (II) thirty days after the expiration of the validity of my/our bid.

Signed: (insert signature of person whose name and capacity are shown)

In the capacity of (Insert legal capacity of person signing the bid Securing Declaration)

Name: (Insert complete name of the person signing he bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Date on day of..... (insert date and signature)

Corporate seal (Where appropriate)

(Note: in case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

ANNECURE -III

(To be submitted in Firm's original letter Head)

A certificate to the effect that the rates quoted in its quotation are not higher than the rates quoted for same item to any Government / Undertaking.

Signature of authorized signatory.....

Seal of Firm.....

Address of Firm.....

E-mail ID of the firm.....

Telephone/mobile no. of the firm.....