Instructions for the JRF Candidates for Online Interview

1. **General Instructions for the Interview**

- **Online interview** will be started conducted on a specific date that will be intimated to all candidates. Interview will be carried out candidate-wise one by one. So, when your turn will come, you will receive a phone call and immediately you attend the interview by doing login in Google Meet app.
- At the time of interview you must ensure good internet connectivity at your place/location so that you can easily attend the online interview. If you don't have access to internet facility you can attend the interview from the Cyber Café.
- **If you could not arrange to attend the interview by fault of yours, i.e. weak access to internet, the Principal Investigator of the Project won't be responsible. Further interview may not be entertained/ arranged for you.**
- **Recording of your interview** while being interviewed is an offence, and if done, it will lead to rejection of your candidature for this interview.
- Prompting of any kind to the candidate while the candidate being interviewed will lead to rejection of the candidature for this interview.
- We will conduct a **Trial Session few days before the interview date** and you are requested to attend this upon phone call to you. Please keep yourself free for attending **the Trial Session**.
- Kindly check your e-mail/whatsapp daily for instantaneous updates from the PI after 20.08.2020.

2. **Google Meet login through Android/iOS mobile**

- Download Google Meet app from play store.
- Sign in by gmail ID and password (if you don't have gmail account, please create gmail account for login).
- A link will be sent to you one day before for joining of meeting on your gmail account and same will be sent on your whatsapp also.
- After clicking on link select google meet and then join meeting.
- Interview will be entertained one by one to maintain the privacy of the process.
- You will receive a call from our staff just before your interview for joining to the interview by clicking on the link sent to you on your mail/ whatsapp one day before. Therefore, you must wait for a call and after confirmation from our office connect yourself for interview. The candidate who would like to connect without any confirmation will be denied to join by the admin. Therefore, please wait for a call.
- At the same time you are free to contact on **9790445504;8875197316;9487341919** regarding your interview timing. Therefore, don't hesitate to ask.
- Candidate must ensure proper connectivity of the internet facility (speed should be at least 20 mbps), proper functioning of **camera, audio and mic system** of the phone.

3. Google Meet login through laptop/ desktop computer

- Login gmail through desktop (having webcam, mic and audio system) or laptop while using your own ID and password.
- While opening gmail account you will find "Meet", "Start a meeting" and "Join a Meeting" in the middle left.
- Click on "Join a Meeting" and paste your meeting code and join the meeting.
- Interview will be entertained one by one to maintain the privacy of the process.
- You will receive a call from our staff just before your interview for joining to the interview by clicking on the link sent to you on your mail/whatsapp one day before. Therefore, you must wait for a call and after confirmation from our office connect yourself for interview. The candidate who would like to connect without any confirmation will be denied to join by the admin. Therefore, please wait for a call.
- At the same time you are free to contact on **9790445504; 8875197316; 9487341919** regarding your interview timing. Therefore, don't hesitate to ask.
- Candidate must ensure proper connectivity of the internet facility (speed should be at least 20 mbps), proper functioning of **camera, audio and mic system** of the desktop/laptop.

(K. Rajan)
Principal Investigator